

CITY OF MENASHA**Council Chambers, 3rd Floor, 140 Main Street, Menasha**

140 Main Street, Menasha

February 19, 2007

MINUTES + [Back](#)  [Print](#)**I. CALL TO ORDER****A. [Call to Order](#)****Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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Meeting called to order by Chairman Eckstein at 6:12 p.m.

II. ROLL CALL/EXCUSED ABSENCES**A. [Roll Call](#)****Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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PRESENT: Ald. Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski.

Comments

ALSO PRESENT: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, Comp/Treasurer Stoffel, PRD Tungate, MUGM Young, Dick Sturm, Clerk Galeazzi, and the Press.

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**Minutes to approve:****A. [February 5, 2007](#)****Item Action:**
Approved**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	February 5, 2007 Minutes	Alderman Michalkiewicz	Alderman Hendricks	Passed

Motion carried on voice vote.

IV. DISCUSSION**A. [Update on Steam Utility Project and Water Treatment Plant Project \(Discussion Only\)](#)****Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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GM Young reported on the Steam Plant: The month of February has been good with respect to the operations of the plant. Steam sales have been good with the cold weather. Staff is down 3.5 positions, so they are working some overtime. The Utilities Commission has

been meeting to discuss some issues of concern. The BTU's and excess moisture of the coal are some of the concerns. Current cash-flow is also a concern. Mr. Young explained the five month delay in the startup of the back pressure turbine caused lost in revenues for those months. The purchase agreement with WPPI has been revised to help with cash-flow problems. Also, the Council will be asked to act on two resolutions recommended by the Utilities Commission that should help with the cash-flow. Mr. Young will supply the Council with monthly financial statements and will keep the Council apprized of the coal situation and the negotiation of the contracts.

Comments

Mr. Young also reported the vendor is working on resolving the noise issue.

Comments

Steam Plant Manager Dick Sturm explained the coal problem with the BTUs and moisture. It is more expensive to produce steam with these problems.

Comments

Water Treatment Plant: Making good progress on the project. They have received bids on the last part of the project. Things are on schedule. Crews continue to do interior work.

- B.** [License: "Class B" Application of Christopher Donner, d/b/a The Vault, for the premises at 175 Main Street, for the 2006-2007 licensing year.](#) **Item Action:**
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

CA/HRD Brandt explained this is a Reserve Class B Liquor License. The Council approved a Reserve Class B license for this premise to a different applicant in June, 2006. The previous license holder has surrendering his license.

- C.** [Recommendation from Parks and Recreation Board, 2007 Fees and Charges for Parks and Recreation Services.](#) **Item Action:**
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

No Questions or Comments

- D.** [Recommendation from Parks and Recreation Board, 2007 Parks and Recreation Reciprocity Agreements with City of Neenah, City of Appleton and Town of Menasha, and authorized signatures.](#) **Item Action:**
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

PRD Tungate explained the reciprocity agreements are the same as previous years.

- E.** [Recommendation from Parks and Recreation Board, \\$45 Fee Reduction for Jazzfest, Aug. 31, 2007 - Sept 2, 2007 at Jefferson Park \(per Council approved policy\).](#) **Item Action:**
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

PRD Tungate explained the reduction would be either with the equipment rental fee or facility rental fee.

Comments

CA/HRD Brandt mentioned the Council may want to delay action on this item because proof of insurance for the event has not been submitted.

- F.** [Donation to 2007 Memorial Day Parade.](#) **Item Action:**
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

No Questions or Comments.

G. [Consideration of Bid Document for 4th of July Fireworks.](#)**Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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CA/HRD Brandt explained this is the RFP that will be sent out to vendors. Any recommended changes should be forwarded to him.

H. [Contract with Konicek Environmental Consulting LLC for 87 Racine Street, and authorized signatures.](#)**Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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CDD Keil explained Konicek Environmental Consulting contract is for remediation of the land at 87 Racine Street. The funds for this project will come from a PECFA grant handled by the Dept. of Commerce. The timing of the funding is 90-120 days. CA/HRD Brandt clarified some of the wording of the contract.

I. [O-4-07 - An Ordinance Relating to Controlled Intersections \(Southfield and Deerhaven\)](#)**Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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Discussion ensued on the intersection not warranting a stop sign in accordance with engineering study. It was requested by the residents.

J. [O-5-07 - An Ordinance Relating to Controlled Intersections \(First and Appleton\).](#)**Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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No Discussion or Questions.

K. [R-5-07 - A Resolution Pertaining to Payment of the Interest for the Steam Utility.](#)**Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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Ald. Merkes asked to make an amendment to the resolution to include the wording: BE IT FURTHER RESOLVED that the following information shall be provided to the Menasha City Council by on or before the March 5th Council meeting: 1. Full accounting of Fund balances in the operational Account & Reserve Fund from the November 28, 2006 refinancing to date. 2. A full itemized accounting of all operational expenses (including salary and benefits) and revenue from November 28, 2006 refinancing to date. 3. Records pertaining to bonding principal and interest costs from the November 28, 2006 refinancing and projections for the 2007 fiscal year. 4. Status of repayment to the City of the approximately \$1 million advanced to the Steam Utility by City taxpayers. 5. How the reserve fund will be replenished. 6. Any other documents or records requested by the City Council

L. [R-6-07 - A Resolution Pertaining to Capital and Maintenance Projects at the Steam Plant.](#)**Item Action:**
None**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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It was agreed to insert the words Menasha Utilities to the seconded BE IT FURTHER RESOLVED.

M. [Accounts payable and payroll for 2-8-07 to 2-15-07 in the amount of \\$3,889,648.92](#)**Item Action:**
None**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			
Ck. #11292-Beck Electric-\$171.19 - 12 gauge electric wire.				
	Comments			
Ck. #11363-Schuler & Assoc.-\$1,212.50 – work done at Southfield West.				
	Comments			
Ck #11427-North American Salt Co. -\$4,545.67 – partial supply of coarse salt.				
	Comments			
Ck. #11301-DWD-UI-\$9,045.34 – payment to Dept. of Work Development for unemployment insurance.				
	Comments			
Ck. #11328-\$Martenson & Eisele-\$5,687.00 – PUD for Phase 3 of Lake Park Villas.				
	Comments			
Ck. #11342-Miron Construction-\$2,492.60 – engineering services for new fire station.				
	Comments			
Ck. #11364-Speedy Clean-\$1,665.00 – cutting of tree roots on Broad St. for sanitary sewer line.				

V. ADJOURNMENT

A. [Adjournment](#)

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	To adjourn at 8:55p.m	Alderman Michalkiewicz	Alderman Wisneski	Passed
Motion carried in voice vote.				
	Comments			
	Comments			
	Comments			
Respectfully submitted by Deborah A. Galeazzi, City Clerk				